



FFA

APPLICATION FORM (HR1)

POSITION DETAILS	
POSITION:	Director - Fisheries Operations
SALARY LEVEL :	Band 15
<i>Base Salary:</i>	Min (80%) – SDR56,094 Midpoint (100%) –SDR70,117 Max (120%) SDR84,141
<i>Equivalent to</i>	Min (80%) - US\$84,377 Midpoint (100%) – US\$105,470 Max (120%) – US\$126,565 + Allowances - (COLDA is about 17.25% of base salary and Location Allowance at 16.25% of base) (subject to changes in exchange rates)
DIVISION:	FISHERIES OPERATIONS
<p>Instructions – Please ensure to provide the following information. This application form in its entirety constitutes an essential part of your expression of interest for this position. Failure to fully complete this form can disqualify your application from further consideration.</p>	
1. PERSONAL DETAILS	
First Name:	
Surname:	
Date of Birth;	
Citizenship(s);	
Sex;	
Marital Status;	
Names of dependants, including relationship and ages. Eg Tia (Daughter)13	
2. CONTACT DETAILS	
Current Address:	
Permanent Address:	
Telephone;	Home;
	Work:
	Mobile:
Email Address:	
Skype Address:	
3. OTHER INFORMATION	
Employment with FFA (please tick or highlight)	<input type="checkbox"/> Current <input type="checkbox"/> Previous <input type="checkbox"/> Never
Current Salary Range (please tick or highlight)	<input type="checkbox"/> <USD20,000 <input type="checkbox"/> USD20-40,000 <input type="checkbox"/> 40-60,000 <input type="checkbox"/> >USD60,000
Reason for application (please tick or highlight)	<input type="checkbox"/> Promotion Opportunity <input type="checkbox"/> Career Development <input type="checkbox"/> Other <input type="checkbox"/> End of FFA Contract
Highest Qualification (please tick or highlight)	<input type="checkbox"/> PhD <input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Other



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4. POSITION DETAILS CHECKLIST		<i>Please tick or mark your response with an x</i>			
		Yes		No	
(a) Do you have a tertiary degree in the relevant area? If yes, please specify í í í í í í í í í í í í í í .		Yes		No	
(b) Do you have at least 5 years progressive experience in the area of Monitoring, Control and Surveillance and/or compliance policy as they relate to fisheries and 5 years as a manager?		Yes		No	
(c) Is your CV attached? (Please note: your CV is assessed together with your application)		Yes		No	
(d) Is your introductory covering letter attached? (Please note: your introductory covering letter is assessed together with your application.)		Yes		No	
(e) Do you have any pre-existing medical conditions including disabilities that may effect your employment or the agency's ability to provide adequate medical insurance? If confidentiality is an issue please indicate. If yes, please attach a short separate report. (Please note: This is not a contraindication to employment with the FFA)		Yes		No	
(f) How did you find out about this position? Please specify source í í í í í í í í í ..	Newspaper		Internet		Other
5. REFEREE CONTACT DETAILS					
<p>Please note that part of the selection process includes Reference Checks. By applying for this post you have given the Forum Fisheries Agency permission to contact your past employers. Please provide names and contact details of two referees from recent employment who can give detailed comments regarding your background and experience. It may be useful to contact your referees to make them aware of your application and alert them that they may be contacted regarding a reference check. (You do not have to nominate your current manager if you feel it is not appropriate)</p>					
Referee 1			Referee 2		
Name:					
Title: eg CEO					
Organisation:					



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Address:		
Phone:		
Email:		
6. SELECTION CRITERIA	Please demonstrate your ability to perform the required competencies by addressing the criteria listed in the left column. <i>It is essential that you provide specific examples of previous work or experience.</i> (Applicant to Complete)	FFA to complete
Academic Qualifications (Essential)		
1. A tertiary degree in relevant area		
Skills Knowledge and Experience (Essential)		
2. At least 5 years progressive experience in the area of Monitoring, Control and Surveillance and/or compliance policy as they relate to fisheries and 5 years as a manager.		
3. Extensive experience managing complex administration programs related to natural resource management, including budget processes, Monitoring and Evaluation, large contract management and staff supervision		
4. Extensive experience in managing activities utilizing sophisticated technology solutions, especially those utilizing satellite communications, and an ability to deliver those activities in a challenging environment		
5. Proven ability to develop high level policies and in providing quality analysis and advice to senior public servants and Ministers		
6. Extensive experience in relevant project development, management, implementation and administration from the		



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initial project development phase (including liaison with donors, funders or treasuries) through to project completion, monitoring and review.		
7. Excellent communication, interpersonal, relationship building and customer service skills and experience relevant to FFA's business and organizational context.		
8. Ability and willingness to travel frequently within and outside the region at times for extended periods		
Qualifications, skills, knowledge and experience (Desirable)		
1. Relevant post graduate qualifications		
2. Experience living and working in the Pacific or developing countries		
3. Working knowledge of the tuna fisheries in the Pacific		
4. Operational compliance experience		

The above presents part of my bid for this position. In submitting this application I confirm that I have a genuine interest in this role and would be willing to participate in the selection process if successful for interview. I also understand that I will only be contacted if my application is successful.

<p>Signature: (Type name if submitting electronically)</p>	<p>Date:</p>
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